

**HAWSTEAD PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON 27th September 2018.**

Present: Cllrs J West (Chairman), M Harrison and C Carr. C Hibbert (Clerk). 2 members of the public.
Apologies: Cllrs R Alexander, H Brewis, C Robinson and P Barham.

The filming statement was taken as read.

1. APOLOGIES FOR ABSENCE

Noted and accepted.

2. PUBLIC FORUM

No matters raised.

3. DECLARATION OF INTERESTS

C Cllr West declared an interest in item 10.4, to the extent he is a trustee of Hawstead Community Council and in item 7, to the extent he is a neighbour of the planning applicant.

4. MINUTES FROM THE PARISH COUNCIL MEETING DATED 19th JULY 2018.

The minutes from the Parish Council meeting dated 19th July 2018 were **APPROVED** and signed as a true and accurate record.

5. REPORTS

5.1 County Council; reports from C Cllr K Soons were received and will be uploaded onto the website. C Cllr Soons requested that details of any unresolved pothole repair reports should be forwarded to her.

5.2 Borough Council; a report from B Cllr Mike Chester was received and will be uploaded onto the website.

5.3 Police; a report from the police was received and will be uploaded onto the website.

5.4 Communications; a report from Cllr Brewis was received which updated those present re exploratory enquiries as to the local viability of 5G equipment and efforts to identify new editors for the Hawstead Journal.

5.5 Greens; it was reported that; (i) a ragwort pull will be organised; (ii) consideration will be given to harrowing the Green; (iii) arrangements for winter mole control will be checked; and (iv) efforts have been made to dissuade a particular individual from continuing to park on the Green.

5.6 Footpaths and trees; it was noted that; (i) the footpaths are currently clear; (ii) nothing to report on trees. Clerk to order replacement finger posts for the footpath.

5.7 Highways and safety; nothing of significance to report. Quotes to next meeting for replacement grit bins.

5.8 Speedwatch; it was reported that Speedwatch sessions were continuing.

5.9 Clerk; The clerk report was received and noted. The six month asset monitoring report was received and noted. This had highlighted some minor issues including loose guttering on the bus shelter and a loose leg on one swing (not highlighted in the regular St Eds play equipment monitoring report). It was **AGREED** to monitor the condition of this equipment going forward.

6. TO CONSIDER

6.1 Insurance renewal; £343.55 (year 2/3) – **APPROVED.**

6.2 Information Board/tree proposal; The final draft of the information board design was approved. (Approved in principle 17 May 2018). Suggestions invited for the proposed location of the memorial tree.

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6.3 Phone box; it was **AGREED** to present proposals to next meeting. The meeting heard about use elsewhere of a phone box as a local museum/information point. B Cllr Chester noted the potential availability of locality grant money.

6.4 Future projects for village; the meeting reviewed the list of projects circulated to the previous meeting (item 6.11 19th July 2018). It was agreed that efforts should be made to set up a working party after November to tidy up relevant areas. It was noted that various other listed matters are now in hand. It was **AGREED** to give consideration to providing a new bus shelter and to reviewing this list in September 2019.

6.5 Parking on Whepstead Road; consideration was given to the proposal to revisit a project to improve the parking provision at Whepstead Road, following the discussion during the public forum on 19th July 2018. It was noted that as the relevant land is in third party ownership, progress could only realistically be made with buy-in/support of affected residents.

6.6 Hawstead Journal. The current editors having now stood down, there will be no further paperback editions of the Hawstead Journal; an appeal for new editors has been unsuccessful so far. A final appeal for a new editor will be issued via the village email list. Consideration may need to be given to use of alternative digital formats for this local news service.

7. Planning applications, appeals and notifications

7.1 Planning application DC/18/1702/HH for (i) two storey rear extension; (ii) raise roof of stable block; (iii) new outbuilding at Fyletts Manor. This application was considered and it was **AGREED** that the proposals should be **APPROVED** subject to a condition that the outbuildings should not be used as a separate dwelling.

7.2 Notifications.

Planning application DC/18/1189/FUL for 1x all weather horse menage at Park House, The Pound Hawstead IP29 5NL considered 19 July 2018 - approved;

Planning application for listed building consent DC/18/1068/LB and planning application DC/18/1067/HH for single storey rear extension including internal remodelling, replacement fenestration, installation of timber cladding, rooflight, removal of front porch and SVP pipe and chimney flue and provision of cart lodge at Hammonds Barn, Bull Lane considered 19 July 2018- approved.

Application DC/18/0220/FUL for Wigwam holiday park, Metcalf Arms Lawshall Road, Hawstead considered 15 March 2018- approved.

8. FINANCES

8.1 To receive and review the bi-monthly financial summary for July- August 2018; noted and **APPROVED**.

8.2 To approve cheques to be issued. The following cheques were **APPROVED**.

Detail	Cheque no	Net (of VAT)	Vat	TOTAL
C Hibbert – exps	54			237.25
C Hibbert	55	720		720
Ricoh UK Ltd	56	128.70	25.74	154.44
D Dawson	59	230.40		230.40
Macmillan Cancer	60	150		150.00
C Hibbert - 1and1	58	59.97	11.99	71.96
Jim Woodward	57	20		20.00
CAS	62	343.35		343.35
HCC	61	2,000		2,000

9. CHAIRMAN'S SUMMARY: The Chairman thanked those present for their contributions.

10. CORRESPONDENCE AND CIRCULARS

The following correspondence was received and noted:-

10.1 Grass cutting arrangements note dated 1 August 2018;- **AGREED** that current SCC regime should continue.

10.2 SALC bulletins;

10.3 Monthly play area report – no issues;

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10.4 Correspondence re pending village hall repairs. (Boiler replacement has been completed and invoice for agreed contribution submitted – cheque 61).

11. DATE OF NEXT MEETING

Thursday 15th November 2018 at 7.30pm.

The meeting closed at 9.00 pm.

Distribution
All Cllrs
Email list
Website
Noticeboard

Documents before meeting
CC BC and police reports
Clerk report
Bi-monthly financial summary

Signature.....