

**HAWSTEAD PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON 17th January 2019.**

Present: Cllrs J West (Chairman), M Harrison, C Robinson and C Carr. C Hibbert (Clerk).
Four members of the public.

Apologies: Cllrs H Brewis, R Alexander and P Barham.

The filming statement was taken as read.

1. APOLOGIES FOR ABSENCE

Noted and accepted.

2. PUBLIC FORUM

The following matters were raised;-

-a resident has resumed litter picking in the village (for which all present expressed their gratitude) and highlighted that he had discovered a significant number of empty wine bottles and cider cans in certain areas of the village which were proving difficult to remove safely; the resident was invited to request any equipment which he might need to help him undertake this voluntary activity more easily.

- the traffic safety sign on the sharp bend near the church remains broken. It was noted that this issue has been reported to SCC already.

-a resident provided information about a community orchard he had visited elsewhere and suggested that the Council consider concept this for the Millennium field. It was agreed to add this to the agenda for the next meeting.

3. DECLARATION OF INTERESTS

None.

4. MINUTES FROM THE PARISH COUNCIL MEETING DATED 6th DECEMBER 2018.

The minutes from the Parish Council meeting dated 6th December 2018 were **APPROVED** and signed as a true and accurate record.

5. REPORTS

5.1 County Council; in her absence, reports from C Cllr K Soons were received and will be uploaded onto the website.

5.2 Borough Council; B Cllr M Chester presented his report, which will be uploaded onto the website. B Cllr Chester was aware of two potential planning enforcement issues within Hawstead and confirmed that these continue to be investigated by St Eds BC. B Cllr Chester received comments about the issue of parking enforcement within Bury St Edmunds and highlighted the launch of the new Town Centre Masterplan.

5.3 Police; reports were received from the police safer neighbourhood team which will be uploaded onto the website.

5.4 Communications; in the absence of HB, nothing to report.

5.5 Greens; it was reported that; (i) a greens working party is scheduled for 26 January 2019 to clear vegetation and install two new finger posts for Hawstead Brook; (ii) the mowing schedule for summer 2019 requires further consideration, specifically as to treatment of cuttings/ timings of the first cut, and the quotes at item 6.3 should be updated accordingly; (iii) mole traps belonging to the Council contractor appear to have been removed; (iv) an individual continues to cause vehicular damage to the Green behind the bus shelter. It was agreed that this matter would be raised again with relevant landowners.

5.6 Footpaths and trees; it was reported that, as at Christmas, the footpaths were clear. Clerk to revert to SCC to report loose finger posts on Cranks footpaths a further time. The Council noted its thanks to the resident who removed a fallen tree on Green.

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5.7 Highways and safety; nothing to report, except the appearance of a pile of (highway repair) spoil on a local verge.

5.8 Speedwatch; it is hoped to resume these sessions in Spring with the improving weather.

5.9 Clerk. Report received and noted. Comments about the new information board had been received from a resident and a reply was agreed.

6 TO CONSIDER

6.1 TVAS schedule; it was noted that Hawstead has apparently been added to the TVAS deployment Schedule for Jan/Feb. Clerk to obtain copy of schedule and allocate volunteers to prepare the signposts for each Hawstead rota deployment.

6.2 Pinford End phone box - update; a note concerning different options for a defibrillator was received and discussed. It was **AGREED** that the matter would be adjourned until the following meeting and that, in the meantime, enquiry would be made about the accessibility of any existing defibrillator equipment at Pinford End nursing home and the insurance position were any new equipment to be housed in an unlocked cabinet.

6.3 Greens cutting 2019 quotes; A quote has been received from St Eds; this will need to be revisited in light of comments at 5.5 above and two further quotes sourced. To next agenda.

6.4 Willow quotes; to add to agenda for winter 2019.

6.5 Printer contract; the clerk reported that Ricoh had confirmed that a refund should be issued for recent charges based on estimates; until the contract is formally terminated a quarterly rental charge will remain payable. It was **AGREED** not to terminate the contract for the time being in case a new editor for the Hawstead Journal can be found so that publication can resume.

6.6 Dog fouling; following comments about dog fouling on Cranks footpaths at the previous meeting, St Eds have supplied new signage for use around the village.

6.7 Memorial proposals - update. Tree and plaque have been purchased; planting ceremony scheduled for 26 January 2019 after the Greens working party; all welcome.

7. PLANNING APPLICATIONS, APPEALS AND NOTIFICATIONS

7.1 Consultation on planning application DC 18/2303/FUL for 2 no outbuildings (retrospective) at the Spinney, Bury Road, Hawstead IP29 5NJ; The Council considered the proposals. Following discussion **UNANIMOUS SUPPORT** for the proposals was **AGREED** provided that it was highlighted to the planning authority that (i) these proposals are limited to storage use (B8) only and that any change of use would require new planning permission and further; (ii) the application site is in an area designated as a TPO (landscape feature) contrary to the indication in the application documents.

7.2 Appeals and Notifications.

The following notification had been received since the last meeting: Prior approval application ref DC/18/2018/P3QPA under Class Q of the TCP(GPD)(A&CP)(England) Order 2015 for change of use of agricultural building to create 1x number dwelling and associated development at Hawstead Hall, Nowton Road, Hawstead – **WITHDRAWN**.

8. FINANCES

8.1 To appoint SALC as payroll provider and internal auditor for 2019; APPROVED (Payroll £36 + VAT pa; internal audit £145 plus VAT).

8.2 To receive and approve quarterly financial summary to 31st December 2018; Received and **APPROVED**.

8.3 To receive and approve the bi-monthly financial summary for November-December 2018; Received and **APPROVED**.

8.4 To approve cheques to be issued.

The following cheques were **APPROVED**.

Detail	Cheque no	Net (of VAT)	Vat	TOTAL
C Hibbert – shovels refund	77	108.29	21.58	129.87
C Hibbert - expenses	76	67.09		67.09

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C Hibbert - website	75	14.97	2.99	17.96
C Hibbert - wages	74	744.00		744.00
Kingfisher Direct Ltd	73	296.97	59.39	356.36
CAS Insurance	78	7.73		7.73
Acorn Workshop	79	400	70	470.00
John West - exps	80	48.84	9.76	58.60

9. CHAIRMAN'S SUMMARY: The Chairman thanked those present for their contributions and noted; (i) how grateful the Council was for the voluntary litter picking which has been undertaken around the village; (ii) that elections for the Council are scheduled for May 2019; (iii) his intention to stand down as Chairman in May 2019 – a succession planning item to be added to next agenda.

10. CORRESPONDENCE AND CIRCULARS

The following correspondence was received.

10.1 Email correspondence with SCC re flooding on Bells Lane; it was noted that SCC have no plans to address the flooding issue on Bells Lane in their current works programme and it was **AGREED** that this matter should be referred to the County Councillor with a request for action.

10.2 SALC e-bulletins;

10.3 Monthly play area reports November and December 2018; it was noted that some minor renovation to the swings is recommended (low risk) JW and MH **AGREED** to undertake necessary repairs in March 2019.

10.4 Material planning decisions schedule

11. DATE OF NEXT MEETING

Thursday 21st March 2019 at 7.30pm.

The meeting closed at 9.30 pm.

Distribution
All Cllrs
Email list
Website
Noticeboard

Docs before the meeting
BC report
CC reports
Police report
Clerk report
Bi Monthly summary
Quarterly summary

Signature.....