

**HAWSTEAD PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON 18th JULY 2019 at 7.30pm.**

Present: Cllrs J West (Chairman), R Alexander, H Brewis, P Baker, C Carr and G Rushen. C Hibbert (Clerk).

Three members of the public. D Cllr Clements.

Apologies: Cllr P Barham and C Cllr K Soons.

The filming statement was taken as read.

1. APOLOGIES FOR ABSENCE

Noted and accepted.

2. PUBLIC FORUM

The following matters were raised in public forum;-

-The possibility of a closed Facebook page (or similar) to serve the village in place of the now defunct Hawstead Journal was discussed. This would not be run by the PC (a resident has volunteered to do the initial set up) and would aim to complement the PC website;

-The suggestion that the Council should purchase its own video recorder to film meetings;

-Notice that works to the almshouses will commence shortly;

-Comment made that Horsecroft Road has been looking particularly attractive due to an abundance of cornflowers/poppies etc.

3. DECLARATION OF INTERESTS

3.1 No declarations of interest received;

3.2 No dispensations granted in relation to any identified pecuniary interests.

4. MINUTES FROM THE PARISH COUNCIL MEETING DATED 18th JUNE 2019.

The minutes from the Parish Council meeting dated 18th June 2019 were **APPROVED** and signed as a true and accurate record.

5. APPOINTMENTS

5.1 Vice Chairman; it was **AGREED** that Cllr Baker would be appointed as Vice Chairman – all in favour.

5.2 Co-option of Councillor; Mr Giles Rushen, having completed the declaration of acceptance and register of interests, was duly installed as Councillor following the previous resolution made on 18 June 2019 to co-opt him.

6. REPORTS

6.1 County Council; in the absence of County Cllr Soons, her report will be uploaded onto the website.

6.2 District Council; D Cllr T Clements presented his report (a copy of which will be uploaded onto the website) and highlighted his commitment to supporting; (i) local mental health initiatives; and (ii) rural communities. He answered residents' queries about the waste disposal site.

6.3 Police; the most recent police report will be uploaded onto the website.

6.4 Communications; it was reported that; (i) an alternative means of communicating with residents other than via the email list (see item 2 above) would be welcome and should be supported.

6.5 Greens; it was reported that; (i) there have been issues with the mowing contract this year – possibly due to staff cuts at West Suffolk DC (the appointed contractor) and only four cuts have been carried out to date; It was **AGREED** that performance would be monitored and arrangements reviewed at the end of the contract; P Frizzell will use specialist equipment to tackle remaining areas shortly; (ii) consideration is being given to harrowing the Green this year; (iii) HCC has been asked to highlight to village hall hirers at the time of booking that they will have no control over activities on the Green, including hay making; (iv) waymarker signs for Hawstead Brook will be ordered shortly; (v) there has been no problem parking on the Green recently. Discussion followed about whether the management of the Greens should be reviewed in order to maximise

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biodiversity; the possibility of consulting with residents about their preferences was discussed. It was **AGREED** that the clerk would check the remaining term on the mole control contract.

6.6 Footpaths and trees; the Market Path has recently been strimmed and is passable. Nothing further to report.

6.7 Highways and safety; two grit bins have been damaged. SCC has agreed to replace one which it had admitted damaging. Clerk to investigate damage to second grit bin.

6.8 Clerk. Report received and noted.

7 TO CONSIDER

7.1 ICO 2019 renewal; APPROVED.

7.2 SWT 2019 membership renewal; APPROVED.

7.3 Defibrillator proposal - update; an order for the new defibrillator at Pinford End has now been placed.

7.4 Regular volunteer group; around 20 residents are interested in joining a regular volunteer group to undertake works around the village. It was **AGREED** that Cllrs HB and JW would progress this initiative.

7.5 Dangerous highway bend at Whepstead Road; the meeting heard about two particular accident blackspots in the village. It was **AGREED** that the clerk would contact C.Cllr Soons to set up a meeting with the community highway engineer on site to establish what safety improvements, if any, could be sought.

7.6 Construction works (agricultural building) causing nuisance at Pinford End; it was heard that the driveway may have been built in a different place to the approved plans. It was **AGREED** to monitor the situation.

7.7 Reports of footpath erosion. Councillors had visited the site (Market Path) and reported that they were satisfied that the path was passable and that there was no need for further action for the time being.

8. PLANNING APPLICATIONS, APPEALS AND NOTIFICATIONS

8.1 Appeals and Notifications.

The following notifications had been received since the last meeting:

DC/18/1810/HH and DC/18/1811/LB single storey oak framed conservatory at Pipers Hall, Whepstead Road – APPROVED:

D /18/2303/FUL retrospective consent for outbuildings at The Spinney – APPROVED;

DC/19/0233/FUL detached house on land off Church Road – REFUSED;

DC/19/0261/LB and DC/19/0262/HH external boiler and associated works at the Pound – APPROVED.

9. FINANCES

9.1 To receive and approve the quarterly financial summary to 30 June 2019; received and **APPROVED.**

9.2 To receive and approve the bi-monthly financial summary for May-June 2019; received and **APPROVED.**

9.3 To approve cheques to be issued;

The following cheques were **APPROVED.**

Detail	Cheque no	Net (of VAT)	Vat	TOTAL
C Hibbert wages (Ap/May/June)	105	768.00		768.00
ICO data renewal	106	40.00		40.00
SWT	101	38.00		38.00
SALC training	103	46.00	9.20	55.20
C Hibbert website	104	14.97	2.99	17.96
C Hibbert exps	102	36.91		36.91
Community	100	2,010.00	402.00	2,412.00

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Heartbeat Trust				
TOTAL				£3,368.07

It was **AGREED** that JW would undertake internal financial checks for the last quarter.

10. CHAIRMAN'S SUMMARY: The Chair reported that he had recently updated his Chairman's training; he suggested that the extraordinary meeting to consider a recently received planning application should also be used to discuss future projects and firm up on roles and responsibilities.

11. CORRESPONDENCE AND CIRCULARS

The following correspondence was received.

- 11 .1 Play area report for May and June 2019;
- 11.2 Rights of way consultation www.suffolk.gov.uk/rowip;
- 11.3 Suffolk Community awards flier;
- 11.4 Email dated 8 July 2019 re almshouse works;
- 11.5 Letter dated 10 June 2019 re recycling charges;
- 11.6 SARS letter dated 3 June 2019 request for funding.

Those present were encouraged to review the rights of way consultation before the next meeting.

12. DATE OF NEXT MEETING

REVISED DATE Thursday 12th September 2019 at 7.30pm.

The meeting closed at 8.45 pm.

Distribution
All Cllrs
Email list
Website
Noticeboard

Docs before the meeting

CC and DC reports
Police report
Clerk report
Bi Monthly summary
Financial summary

Signature.....