

# **HAWSTEAD PARISH COUNCIL**

**Accounts**

**2018 to 2019**





HAWSTEAD PARISH COUNCIL

SUMMARY OF RECEIPTS & PAYMENTS YEAR ENDING as at 31 MARCH 2019

RECEIPTS	2018/2019 ACTUAL	2018/19 BUDGET	2017/18 ACTUAL	PAYMENTS	Actual 2018/2019	Budget 2018/2019	2017/2018 ACTUAL	BUDGET 2017/18
DEFRA /RPA grant	2309.24	1500	1882.65					
Precept	7000.00	7000	8000.00					
LA grant								
Wayleaves	41.44	50	1205.44					
Bottle bank	312.90	250	365.95					
Interest (2 accounts)			3.41					
Contributions to printing	102.43	300	165.00	Journal (Printer costs)	228.32	500	517.69	500
VAT REFUND	1708.47		536.79	VAT PAID	890.99		1,728.47	
Inter account transfer*			29,182.81	Inter account transfer*			29,182.81	
				Grants s137	275.24	300	1,210.87	300
				Personnel (wages )	2952.00	2880	2880.00	3700
				Clerk's expenses	574.29	820	548.01	
				Admin (ICO, room hire/payroll)	214.00	200	168.00	200
				Subscriptions	248.74	200	188.74	300
				Training	241.00	300	75.00	300
				Insurance	351.08	350	341.60	400
				Audit fee	142.00	300	235.00	300
				Misc	134.07	150	204.51	150
				Reserves/legal fees		300		300
				Tree work			4,137.83	
				Village maintenance and capital expenditure	1795.26 (cap)  230.40 (maintenance)	800	1,375	800
				Village greens	1753.90 *	1800	1,678.80	1800
				Defibrillator		200	73.00	200
				Website fees	299.76	350	239.79	350
				Bank charges			30.00	
				Churchyard maint*			928.07	
				Data protection compliance		500		
				Boiler contribution HCC	2000.00			
<b>TOTAL RECEIPTS</b>	<b>11,474.48</b>	<b>9100</b>	<b>12,159.24</b> (exc inter a/c tfr)	<b>TOTAL COSTS</b>	<b>12,331.05</b>	<b>9950</b>	<b>16,560.38</b> (exc inter a/c tfr)	<b>9600</b>

\* Cheque 87 for £444 (Command Pest Control) was issued in 18/19 but was unrepresented as at 31/3/19

**RECEIPTS AND PAYMENTS**

**Bank reconciliation**

**Bal B/F 31/3/18**

Lloyds treasurers account bank balance as at 31/3/18- £19,030.14

Less £928.07 (chq 39 unrepresented as at 31/3/18)

**Net Book balance as at 31/3/18 £18,102.07**

**ADD Total receipts for 18/19 £11,474.48**

Less Total payments for 18/19 £12,331.05

**Total £17,245.50**

Lloyds treasurers account bank balance as at 31/3/19- £17,689.50

Less £444 (Chq 87 unrepresented as at 31/3/19)

**Net book balance as at 31/3/19 £ 17,245.50**

C Hibbert

Signed.....Chairman

## HAWSTEAD PARISH COUNCIL – SUPPORTING NOTES

Year ended 31<sup>st</sup> March 2019

### Accounts

The Parish Council has a single bank account – Lloyds Treasurers account number 21468360

### Register of assets

Description	Location/location held	Value	Date of acquisition (where known)
The Green	Adjoining Bells Lane and Bury Road	£1 nominal value	
Pound Green	Bury Road, adjacent to Almshouse	£1 nominal value	
Bull Green	Bull Lane	£1 nominal value	
Brook Green	Adjoining Bells Lane	£1 nominal value	
Millenium Field	Church Road – adjoining Cemetery	£1 nominal value	
Village sign	The Pound	£3157	
Bus shelter	Junction of Bury/Lawshall Road and Whepstead Road	£2000	
Swings x 2	The Green – southern boundary	£1501	
Seats x 3	(1)The Green – adjacent to swings  (2) The Green adjacent to play area  (3) Millenium Field	(1) £557  (2) (3) £300  Total £857	(1) 2015  (2) ?  (3) ?
Memorial bench x1	The Green adjacent to play area	£500	
Dog bins x 2	(1)The Green – village hall car park	£150	

	(2) The Green –Bells Lane		
Dog fouling signs	The Green – various locations	£148	2014
Litter bins x1	Adjacent to bus shelter	£100	
Grit bins x 13	Various locations around village	(1) £1100 (x8) (2) £115 (x2) (3) 297 (x3) Total £1512	(1) ? (2) 2014 (3) 2019
Shovels x 13		108	2019
(4) 1x set outside xmas lights;  (5) Internal decorations as follows: Xmas tree LED lights x1 2 x colour garlands, 1x white garland, plus timer in box with connector	Village hall	(1)£235 (2) £345 Total £580	(1) 2014 (2) ?
Emergency plan equipment; generator x 1, gas ring burnerx1, gas cylinders x2	1 Manor Cottages; The Green Village Hall; Kellycroft, the Green	£594	
Noticeboards x3	(1) Village hall car park;  (2) Church Road adjacent to Pinford End Farmhouse,  (3) The Pound.	(1) £1013.50 (2) £913.50 (3) £340 (est) Total=£2267	(1) 2014 (2) 2014 (3) ?
Interpretation Board	The Green	990	2019
Finger posts x 2	Hawstead Brook	400	2019
Gating to village entrances		£598	
Village bench and table	The Pound	£800	

Goal posts	The Green	£215	2014
Defibrillator	Village Hall	£2020	2015
Speedwatch signage	Village Hall	£170	2015
Bat boxes	The Green	£114	2016
Scanner	c/o the Clerk	£149.99	2016
Well	Bull Green	Notional value	?
Footbridge	Hawstead Brook	£1375	2017
Speed gun	c/o Cllr Robinson	£1110	2017
Phone box	Pinford End	£1	2017
<b>TOTAL</b>		<b>£21,421</b>	

### **Borrowings**

None

### **Leases**

None

### **Debts outstanding**

None

### **Tenancies**

None

### **Section 137 Payments**

The limit for spending under section 137/145 of the Local Government Act 1972 for this Council 2018/19 was £2,012.16, from an allowance of £7.86 x 256 electors. Payments under s137 were made in 2018/19 to:-

Macmillan Cancer £150

Purchase of Village Christmas tree £125.24

### **Agency Work**

N/A

### **Advertising & Publicity**

None.

### **VAT**

£1,708.47 VAT refund was claimed and received in July 2018.

**Pensions**

No pension contributions are paid by the Parish Council

**General Comments**

A reserves policy was approved in November 2016 and is next due for review in November 2019 – current policy attached.

Signed by .....

Catherine Hibbert - Hawstead Parish Clerk and RFO

Date