

**HAWSTEAD PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON 12th SEPTEMBER 2019 at 7.30pm.**

Present: Cllrs J West (Chairman), R Alexander, P Baker, C Carr and G Rushen. C Hibbert (Clerk).
C Cllr K Soons. Five members of the public. D Cllr Clements.
Apologies: Cllr P Barham and H Brewis.

The filming statement was taken as read.

1. APOLOGIES FOR ABSENCE

Noted and accepted.

2. PUBLIC FORUM

The following matters were raised in public forum;-

-Concerns about the quality of the grass cut behind the bus shelter were raised; the meeting heard that treatment of this and other peripheral areas of the Green would be kept under review.

-Suggestion that the highway verges should be maintained so as to allow for easier pedestrian access around the village; it was **AGREED** to add this to a future agenda.

-Suggestion that any village questionnaire should include initiatives to provide social opportunities.

3. DECLARATION OF INTERESTS

3.1 No declarations of interest received;

3.2 No dispensations granted in relation to any identified pecuniary interests.

4. MINUTES FROM THE PARISH COUNCIL MEETING DATED 7th AUGUST 2019.

The minutes from the Parish Council meeting dated 7th August 2019 were **APPROVED** and signed as a true and accurate record.

5. REPORTS

5.1 County Council; see below.

5.2 District Council; D Cllr T Clements highlighted; (i) the importance of residents completing the Rural Task Force survey <https://www.smartsurvey.co.uk/s/ruralprioritiesresidents/> or attending one of the related evening meetings-details of which will be uploaded onto the website; and (ii) mental health initiatives including 'Suffolk Needs Met' workshops - places available via Cllr Clements. Cllr Clements agreed to follow up on two outstanding planning enforcement matters in the Parish.

5.3 Police; the most recent police report will be uploaded onto the website. The meeting heard about a recent local haystack fire.

5.4 Communications; nothing to report.

5.5 Greens; it was reported that; (i) this is the final year of the current three year mole control contract; these arrangements will require review in Autumn 2020; (ii) consideration is being given to harrowing the Green this year;(iii); a ragwort pull will be arranged shortly; and (iv) waymarker signs for Hawstead Brook will be ordered shortly.

5.6 Footpaths and trees; the meeting heard that the footpath near Pinford End may need attention. Nothing further to report.

5.7 Highways and safety; it was reported that; (i) correspondence is ongoing with SCC regarding damage to two Council grit bins; (ii) concerns continue regarding two dangerous highway bends in the village; a meeting has been arranged between the Councillors, C Cllr Soons and the SCC highway engineer to discuss further. Thanks to C Cllr Soons for her efforts in this regard.

5.8 Clerk. Report received and noted.

6 TO CONSIDER

6.1 Community Orchard; there being support from the community to this proposal (estimated cost of new trees and guards approx.£500) the Council unanimously **AGREED** in principle to support the proposal.

Signature.....

6.2 Insurance renewal; a quote from CAS having been previously circulated, the adequacy of the insurance cover was reviewed and the renewal premium of £306 (3 year undertaking) was **APPROVED**.

6.3 Rural Task Force Survey; it was **AGREED** that Councillors should complete this survey as individuals; any additional points notified to the Clerk before 24 September 2019 would be communicated to the District Council at a Chevington evening event; links to the survey should be forwarded to residents via the website and email lists.

6.4 Proposal to acquire lifebuoy for pond close to footpath adjacent to Church; it was **AGREED** that Councillors should visit this area to consider the level of risk posed by the proximity of a path to the pond on private land, to inform whether any life-saving equipment in the vicinity would be prudent.

6.5 Proposal to conduct a village survey; it was **AGREED** that a working group led by GR would be established to agree wording and distribution of a village survey to inform the Council's work.

6.6 Volunteer group – update; 20+ residents re interested in joining this group. It was **AGREED** that a working party would be held on Saturday 21 September; communication to go to volunteer group plus email list.

6.7 Grant application; application under s137 for £150 towards Macmillan Cancer event in village was **APPROVED**.

6.8 Parking situation in Whepstead Road; the meeting heard that parking on Whepstead Road continues to be unsatisfactory. County Councillor, Community highway engineer and Councillors to meet on site to discuss.

5.1 County councillor report (taken out of turn)

C Cllr Soons joined the meeting and presented her report (which will be uploaded onto the website). Discussion followed about the proposals to limit the bus service currently serving Hawstead and the surrounding villages and whether it might be possible to extend the service to link to Sudbury in order to increase its viability. It was agreed that the clerk would write to C Cllr Soons in this regard.

7. PLANNING APPLICATIONS, APPEALS AND NOTIFICATIONS

7.1 Appeals and Notifications.

The following notifications had been received since the last meeting:
 DC/19/1075/FUL for installation of asphalt tennis court at Hawstead Place Farm-approved;
 DC19/0981/TPO re TPO333 (2002) 10no sycamore coppice at Little Owl-approved;

8. FINANCES

8.1 To receive and approve the bi-monthly financial summary for July-August 2019; received and **APPROVED**.

8.2 To approve cheques to be issued;
 The following cheques were **APPROVED**.

Detail	Cheque no	Net (of VAT)	Vat	TOTAL
SALC - training		110.00	22.00	132.00
C Hibbert – 1&1		59.97	11.99	71.96
Peter Frizzell Ltd - green			350.00	70.00
SALC - audit		145.00	29.00	174,00
C Hibbert - exps		71.39		71.39
CAS		306.00		306.00
Macmillan Cancer		150		150.00
TOTAL				£975.35

It was **noted that** JW had undertaken the internal financial checks for the last six months.

Signature.....

9. CHAIRMAN'S SUMMARY: The Chair reported that; (i) a new defibrillator has been installed at the phone box in Pinford End; thanks to HB for his efforts in this regard;(ii) terms and conditions of the hire of the hall have been amended by HCC to provide clarity that the hirer has no control over activities on the Green, including hay making; (iii) the emergency plan will be reviewed, thanks to GR.

10. CORRESPONDENCE AND CIRCULARS

The following correspondence was received.

10 .1 Play area report for July and August 2019;

10.2 West Suffolk Affordable housing supplementary document consultation;

10.3 Correspondence from Shimpling PC re bus service;

10.4 Revised grit bin guidance.

11. DATE OF NEXT MEETING

REVISED DATE Thursday 13th November 2019 at 7.30pm.

The meeting closed at 9.00 pm.

Distribution

All Cllrs

Email list

Website

Noticeboard

Docs before the meeting

CC reports

Police report

Clerk report

Bi Monthly summary

Signature.....