

BUDGET FOR 2019- 2020 APPROVED 15 NOVEMBER 2018

ANTICIPATED RECEIPTS 19/20	DESCRIPTION OF PAYMENTS/RECEIPTS	PROPOSED BUDGET 2019/20	Actual spend 2018/19 to Oct 2018 (7 months)	Budget 2018/19	Actual spend 2017/18	Budget 2017/18
250	Bottle bank					
1500	Grant DEFRA/RPA					
50	Wayleaves					
7000	Precept					
0	Journal contribution	0				
	Grants s137	300	150	300	1211	300
	Administration (includes room hire, Data control, payroll, mileage)	200	58	200	168	200
	Journal (net printer costs)	0	228	500	518	500
	Personnel (wages, tax, clerks expenses)	3700	1440 425	3700	2880 548	3700
	Greens (cutting + mole control)	1800		1800	1679	1800
	Audit fee	300	142	300	235	300
	Insurance	350	343	350	342	400
	Reserves/legal fees	300		300		300
	Subscriptions	250	249	200	189	300
	Training	300	16	300	75	300
	Tree work fund				4138	
	Misc (litter pick honarirum)	200	20	150	205	150
	Village maintenance (including churchyard maint, and capital expense for replacement village furniture)	800	230	800	1375 928	800
	Website	300	153	350	240	350
	Defibrillator on-costs	0		200	73	200
	Bank charges	0		0	30	
	Data protection compliance costs	0		500		
	Contribution to HCC village hall costs	0	2000			
8800	TOTAL COSTS	8800	5454	9950	14,832	9,600

Notes for draft 19/20 budget

Budgeted payments for 2019/20 total £8,800 and include:-

- Routine spending largely in line with 18/19 with slight uplift on subs and misc to cover SPS sub and website honorarium.
- No printer payments as Hawstead Journal will no longer be printed.
- A sum in legal/reserves (£300) to deal with any unforeseen in-year contingency
- The village maintenance allocation (£800) is intended to deal with maintenance of street furniture, any dog bin cleaning charges to be introduced, maintenance costs for the phone kiosk etc. (Mole control is now included in the greens maintenance cost centre). A number of village assets have been recently replaced so no significant costs are anticipated in this regard for 19/20. If significant expenditure becomes necessary through the course of the year (ie a bus shelter project /any further contribution towards village hall maintenance costs), these will need to be funded from reserves. It is anticipated that any further request for churchyard maintenance would be met under this heading, although clarification from SALC as to whether such financial support remains legally permissible would be required.
- No allocation has been made to tree work for 19/20 as monies are now held in the reserves for this purpose.
- Personnel item includes fixed costs for salary and the homeworkers allowance plus an allowance to cover clerks expenses such as post, stationery, mileage and any agreed uplift to salary in line with inflation etc
- No allocation is made for bank charges/ printer costs (cessation of HJ)/ data protection (change in rules allows this to be managed in house)

Anticipated receipts for 2019/20 total £8,800 inclusive of a proposed precept of £7,000 , reduced grant receipts reflecting terms of the new Environmental Stewardship and zero printing donations.

The proposed precept of £7,000 matches the precept for 18/19 and is £1000 less than the combined precept and grant of £8,000 previously awarded for 2017/18, 2016/17, 2015/16, 2014/15 and 2013/14. (LA grant is no longer available having been completely phased out in 2017/18).

Spending for 2017/18 totalled £14,832 (exc VAT) and as such exceeded the budget of £9,600 for the following reasons:-

- £1,000 overspend on s137 grant payments to enable a response to a Lawshall preschool appeal for funding funded from reserves.
- £4138 overspend on tree work which was met wholly out of earmarked reserves.
- £1503 overspend on village maintenance to allow purchase of new footbridge largely offset by underspend on many other headings (training/legal/subs/personnel/admin/insurance etc) totalling (-£1510)(Net underspend of -£7).
- Small overspend on printing/miscellaneous (+73) plus unbudgeted bank charges (+30)

Spending for 2018/19 (year- to -date) is largely within budget subject to:-

- Unbudgeted contribution to HCC for boiler repairs of £2000 to be taken from earmarked reserves.

The Council's costs will clearly rise with inflation as time goes on, but is hoped to meet these for 19/20 without any increase to the precept from the 2018/19 level.

Reserves of £18,102 were carried forward in March 2018.

These monies have been notionally ring fenced in line with the Reserves Policy approved March 2018 as follows:-

- (i) General reserves: Up to £7,000 being the level of the precept for the forthcoming year.
- (ii) Tree Work Fund: £6000.
- (iii) Village Furniture and Asset Provision and Replacement Fund: £6,000.

Since the policy was last reviewed, £2,000 has been paid to HCC for boiler repairs out of reserves , leaving £4,000 in the village furniture and asset replacement ring fenced fund. Reserves Policy due for review 15 Nov.